

**KITTANNING BOROUGH COUNCIL MEETING**

**February 6, 2023**

**6:00 PM**

**Location: Council Chambers**

**MINUTES:**

The regular meeting of Kittanning Borough Council was called to order by Council President Peters at 6:00PM.

**In attendance:** Council persons Chris Schiano, Gerald Shuster, Wilbur Stitt, Mike Johns, Les Ruffaner, Andy Peters, Betsy Wilt, Phil Brautigam and Mayor Robert Williams.

**Also present:** Police Chief Buzzard, Solicitor Ty Heller, Public Works Director Jim Mechling, Greg Jones XUrban, Fire Marshall Earl Kline, Codes Officer Rebecca Rupert and Administrative Assistant Betsy Hooks.

**PLEDGE OF ALLEGIANCE**

Moment of Silence for Fallen Officer of the McKeesport Police Department, killed in the line of duty.

**PUBLIC COMMENT:**

**EXECUTIVE SESSION:**

An executive session was held on February 6, 2023, for the purpose of personnel issues and collective bargaining.

- Motion to approve the agenda for January 3, 2023, meeting.

Motion: Stitt

Second: Schiano

Opposed: None

Motion carried.

**MINUTES:**

- Motion made to approve the minutes of the regular council meeting on January 3, 2023

Motion: Shuster

Second: Schiano

Opposed: None

Motion carried.

- Motion made to approve the minutes of the special council meeting on December 19, 2022

Motion: Shuster

Second: Schiano

Opposed: None

Motion carried.

#### **BILLS:**

- Motion made to pay general fund and other bills as presented and make the proper transfers.

Motion: Stitt

Second: Schiano

Opposed: None

Motion carried.

#### **SOLICITOR'S REPORT:**

Solicitor Heller commented on three properties being transferred or sold by the Borough.

Orchard Ave property would be advertised in the paper.

The train station - drafting a deed, there is a question on the transfer.

The cemetery property has been taken care of.

#### **ENGINEER'S REPORT:**

Jim Mechling commented that Senate Engineering used GPS on all the gates. It will be put out for bid soon.

#### **MAYOR'S REPORT:**

Submitted in writing.

#### **FIRE MARSHALL'S REPORT:**

Submitted in writing.

#### **CODE ENFORCEMENT OFFICER'S REPORT:**

Submitted in writing.

A discussion was held on the proposed employment agreement between Applewold Borough and Kittanning Borough over the use of the Codes Officer.

- Motion was made to approve the discussion until the February meeting for the Codes Officer and Applewold officials to clarify the agreement.

Motion: Stitt

Second: Schiano

Opposed: None

Tabled until February 2023 meeting.

#### **CHIEF OF POLICE REPORT:**

Submitted in writing.

Chief Buzzard discussed the grant he received from PCCD for \$196,000.00 with XUrban's assistance.

Possibilities for use of that funding are new computers, car cameras, software updates, radios.

Chief Buzzard wished to public thank all Officials involved for their assistance and support during the grant's application and selection phases.

The Police Department is hosting a test for perspective officers. The department will be losing one officer soon.

- Motion was made to send a marked patrol vehicle and officers to the funeral procession for Chief McIntire.

Motion: Schiano

Second: Shuster

Opposed: None

Motion carried.

- Motion to accept the Mayor's Report, Code Enforcement Officer's Report, and Police Chief's Report.

Motion: Johns

Second: Ruffaner

Opposed: None

Motion carried.

#### **FINANCE COMMITTEE:**

None

#### **PERSONNEL COMMITTEE:**

Administrative Assistant Position, Discussion in Executive session

#### **SEWAGE COMMITTEE:**

None

#### **PUBLIC SAFETY (POLICE & FIRE) COMMITTEE:**

Multiple invoices submitted by the Fire Stations for payment.

Some discussion on these bills. These bills will now be paid directly by the individual fire companies starting in January 2023.

- Motion made to pay the bills as proposed.

Motion: Shuster

Second: Stitt

Opposed: None

Motion carried.

#### **PARKS- RECREATION- REVITALIZATION- LIBRARY COMMITTEE:**

None

#### **STREETS – BUILDING- MAINTENANCE COMMITTEE:**

None

**CODES COMMITTEE:**

None

**TOWN AND COUNTRY TRANSIT REPORT:**

None

**OLD BUSINESS:**

Manager Sulkowski mentioned that the Borough has received the full amount requested for in the Façade Grant of \$50,000.00.

Solicitor Heller and Chief Buzzard commented on the proposed ATV/UTV ordinance. It is still being formulated.

**NEW BUSINESS:**

None

- Motion was made to amend the agenda to reflect an executive session for the purpose of collective bargaining, personnel issues, and a management employee.

Motion: Schiano

Second: Shuster

Opposed: None

Motion carried.

**EXECUTIVE SESSION:**

For collective bargaining, personnel issues, and a management employee.

**Return to regular meeting.**

- Motion made to ratify the agreement between the Borough Council and the Police CBA.

Motion: Schiano

Second: Stitt

Voice vote called for:

Stitt – Yes, Schiano- Yes, Shuster- Yes, Johns- Yes, Ruffaner- Yes, Peters- Yes (unanimous)

Motion carried.

- Motion to adjourn.

Motion: Johns

Second: Schiano

Opposed: None

**Meeting adjourned at 8:55 PM**