

KITTANNING BOROUGH COUNCIL MEETING

January 3, 2023

6:00 PM

Location: Council Chambers

MINUTES:

The regular meeting of Kittanning Borough Council was called to order by Council President Peters at 6:00PM.

In attendance: Council persons Chris Schiano, Gerald Shuster, Wilbur Stitt, Mike Johns, Les Ruffaner, Andy Peters

Absent: Council persons Betsy Wilt and Phil Brautigam, Codes Officer Rebecca Rupert, Senate Engineer Bill Braun, Fire Marshall Earl Kline, Mayor Robert Williams

Also present: Borough Manager Sam Sulkowski, Police Chief Buzzard, Solicitor Ty Heller, Public Works Director Jim Mechling, Greg Jones XUrban

PLEDGE OF ALLEGIANCE

Moment of Silence for Fallen Officer Chief McIntire of the Brackenridge Police Department, killed in the line of duty.

An executive session was held on December 5, 2022, for the purpose of personnel issues and collective bargaining. No official actions were taken.

- Motion to approve the agenda for January 3, 2023, meeting.

Motion: Stitt

Second: Schiano

Opposed: None

Motion carried.

PUBLIC COMMENT:

A DKI request was submitted to the Borough for the Borough to take over the storage of the flags, installation, and maintenance – Ray Voller email.

Discussion occurred about where the Borough would store them and when the Borough would install them. This will be further discussed in future meetings.

MINUTES:

- Motion made to approve the minutes of the regular council meeting on December 5, 2022

Motion: Shuster

Second: Schiano

Opposed: None

Motion carried.

Discussion on the Actuary Report and Valuation on police post-retirement health fund. This is required by law to be completed every five years by the PA Auditor General's Office.

Manager Sulkowski provided the Council three bids for working needed for the Report. This matter will be discussed at the February 2023 meeting.

MAYOR'S REPORT:

Submitted in writing for December 2022.

FIRE MARSHALL'S REPORT:

Not submitted.

Councilman Shuster requested that the Borough draft a request to all fire companies to provide call sheets for the month immediately prior to each month's meeting.

CODE ENFORCEMENT OFFICER'S REPORT:

Submitted in writing.

A discussion was held on the proposed employment agreement between Applewold Borough and Kittanning Borough over the use of the Codes Officer.

- Motion was made to table the discussion until the February meeting for the Codes Officer and Applewold officials to clarify the agreement.

Motion: Stitt

Second: Schiano

Opposed: None

Tabled until February 2023 meeting.

CHIEF OF POLICE REPORT:

Submitted in writing.

Chief Buzzard discussed the grant he received from PCCD for \$196,000.00 with XUrban's assistance.

Possibilities for use of that funding are new computers, car cameras, software updates, radios.

Chief Buzzard wished to public thank all Officials involved for their assistance and support during the grant's application and selection phases.

The Police Department is hosting a test for perspective officers. The department will be losing one officer soon.

- Motion was made to send a marked patrol vehicle and officers to the funeral procession for Chief McIntire.

Motion: Schiano

Second: Shuster

Opposed: None

Motion carried.

- Motion to accept the Mayor's Report, Code Enforcement Officer's Report, and Police Chief's Report.

- Motion was made to amend the agenda to reflect an executive session for the purpose of collective bargaining, personnel issues, and a management employee.

Motion: Schiano

Second: Shuster

Opposed: None

Motion carried.

EXECUTIVE SESSION:

For collective bargaining, personnel issues, and a management employee.

Return to regular meeting.

- Motion made to ratify the agreement between the Borough Council and the Police CBA.

Motion: Schiano

Second: Stitt

Voice vote called for:

Stitt – Yes, Schiano- Yes, Shuster- Yes, Johns- Yes, Ruffaner- Yes, Peters- Yes (unanimous)

Motion carried.

- Motion to hire Betsy Hooks for the position of Administrative Assistant, with the employment agreement as being “at will”.

Motion: Schiano

Second: Shuster

Opposed: None

Motion carried.

- Motion to terminate the employment agreement between the Borough and the Borough Manager Sam Sulkowski. This is pursuant to section(6B) employment agreement. The Board giving employee Sulkowski (30) day notice with a severance package of (3) months’ pay. Effectively his last date of employment will be February 17, 2023 at the close of business.

Motion: Schiano

Second: Johns

Opposed: None

Motion carried.

All papers to be signed by Council and hand delivered to Manager Sulkowski.

- Motion to adjourn.

Motion: Johns

Second: Schiano

Opposed: None

Meeting adjourned at 7:13 PM


Betsy Hooks, Borough Assistant