

## KITANNING BOROUGH COUNCIL MEETING

June 3, 2024

### Council Chambers

Meeting called to order at 6:00 P.M.

### Pledge of Allegiance

**PRESENT:** Andy Peters, Phil Brautigam, William Baum, Amanda Slagle, Wilbur Stitt, Chris Schiano, Gerald Shuster.

**ALSO PRESENT:** Jordan Shuber, Betsy Hooks, Chief Joe Riskosky, Public Works Director Jim Mechling.

- **A motion was made to approve the June 3, 2024, Borough Council Agenda.**

Motion: Schiano

Second: Shuster

Opposed: none

Motion carried.

Representatives from TACT discussed their new app called "My Stop" that can be downloaded from the play store on iPhone and android devices. This is a real time GPS bus tracking system. It will pinpoint the location, let you know when the bus will arrive, if they will be late, how many people are on the bus, etc. They will have representatives at the main hub, Sprinkle's, to assist individuals on using the application during the week of June 17, 2024, and the first week of July 2024.

- **A motion was made to approve the May 20, 2024, minutes of the Regular Council meeting.**

Motion: Schiano

Second: Slagle

Opposed: None

Motion carried.

Bill Braun discussed the Streetscape project, it is currently pending on Penn Dot for design, the next step is getting requests for proposals. As for the Alley Storm Drain project in the alley of Market and Jacob Street, Bill mentioned that the maps that were received from People's Gas and Windstream did not mark out the locations, letters were sent to the utility companies requesting exact locations. Once the maps are received, he will start soliciting for quotes.

Greg Jones spoke on behalf of Mary Ann Valesek regarding requesting a donation of \$700.00 for the Eagle Scout Garden in Riverfront Park, she would like to replant flowers. She would like to redo the whole area, Greg mentioned that it has not been done for years.

- **A motion was made to donate \$700.00 to Mary Ann Valesek to redo the Eagle Scout Garden.**

Motion: Ruffaner

Second: Brautigam

Opposed: None

Motion carried.

Greg also discussed the STMP Grant, he will be submitting the final draw next week due to the deadline of June 30, 2024.

Jones discussed the DCNR grant for Whelan Park, he resubmitted the application for a new playground, dog park, resurfacing the tennis courts, etc. He is expecting to hear back within the next few weeks. They suggested we put all the funds into the playground.

Greg Koprivnak discussed the new e-citation ticketing system that they will be utilizing, currently they are in the test phase. A digital ticket prints out, there is a bar code on the ticket that you can scan to pay the fine online. The Council discussed the presence of the State Police in Kittanning Borough, requesting a report on what arrests they have made in the Borough. Greg Koprivnak is going to investigate getting some kind of report for Council.

Fire Marshall, Earl Kline, publicly thanked all the Fire Companies in Kittanning for all of their help installing the flags the Sunday before Memorial Day on all of the Veteran's graves in Kittanning, St. Mary's and St. Joe's Cemetery's.

A discussion regarding the blighted property and Habitat for Humanity was tabled until the next Council Meeting. A meeting with Habitat for Humanity is scheduled for June 7, 2024, at 1:00 p.m. at the Kittanning Borough Building. Jones will give a report to Council regarding the meeting on July 1, 2024, Council meeting.

- **A motion was made to table the discussion regarding the blighted property and Habitat for Humanity.**

Motion: Shuster

Second: Schiano

Opposed: None

Motion carried.

Solicitor, Tom May, discussed the trailers parking in the Borough, they are allowed to be there, if over 7' 6" the Borough can enforce the ordinance and have it removed.

Tom also discussed the Unitization Notification letter from Snyder Brothers, letting Council know that they will be receiving gas royalties on the leased property, unit known as "Lash NW-A Unit".

- **A motion was made for President Peters to sign the division order.**

Motion: Shuster

Second: Baum

Opposed: None

Motion carried.

Amanda Slagle updated Council on the new version of QuickBooks that we will be using. The new version will be better suited for the needs of the Borough and will save over \$5,000.00 per year. She let the Council know that we will be cleaning up the chart of accounts, currently we have over 700 and we will be taking them down to 250.

Amanda also discussed long term planning on bigger expenses, she suggested we start saving now for the larger purchases such as a new police car, garbage truck, etc.

Amanda discussed the Borough paying the insurance broker directly and they pay the insurance company on the Borough's behalf. She said that is the old school way, she gave an example of



- **A motion was made to permit the Kittanning Elks to hold the Annual Flag Day Ceremony on June 14, 2024.**

Motion: Shuster

Second: Brautigam

Opposed: None

Motion carried.

**A motion by Brautigam and 2<sup>nd</sup> by Baum to adjourn the meeting at 7:50 p.m.**

Betsy Hooks, Borough Administrator / Secretary and Treasurer