KITTANNING BOROUGH COUNCIL MEETING

October 14, 2026
Council Chambers

Meeting called to order at 6:00 P.M.

Pledge of Allegiance

PRESENT: Chris Schiano, Tom May, Les Ruffaner, Jeffery Bowser, Wilbur Stitt, and Eric Hoffman.

ALSO PRESENT: Mayor Richard Essenwein, Betsy Hooks Administrator, Chief Joe Riskosky, Earl Kline, Fire Marshall, and Public Works Director Jim Mechling.

- **A motion was made to approve the following dates for the Elk Brewing Company to have food trucks:**
  November 7, 11, 13, 14, and 25
  December 5, 9, 12, 18, 19, and 23
  Motion: Wilbur Stitt Second: Jeff Bowser Opposed: None
  Motion carried.

Council entered executive session at 6:33 p.m. and returned to public session at 7:20 p.m.

- **A motion was made to advertise the Food Truck Ordinance, Special Event Ordinance, and the Public Comment Ordinance.**
  Motion: Wilbur Stitt Second: Eric Hoffman Opposed: None
  Motion carried.

- **A motion was made for the Borough Administrator to follow resolution 408 for sick days and longevity for employees hired after January 2007.**
  Motion: Eric Hoffman Second: Jeff Bowser Opposed: None
  Motion carried.

- **A motion was made to approve October 14, 2026, meeting's agenda.**
  Motion: Wilbur Stitt Second: Jeff Bowser Opposed: None
  Motion carried.

- **A motion was made to approve September 14, Council Meeting Minutes.**
  Motion: Wilbur Stitt Second: Eric Hoffman Opposed: None
  Motion carried.

- **A motion was made to approve all reports submitted.**
  Motion: Eric Hoffman Second: Les Ruffaner Opposed: None
  Motion carried.

- **A motion was made for the Borough Administrator to move forward with taking a tax anticipation loan in the amount of $300,000.00.**
  Motion: Les Ruffaner Second: Eric Hoffman Opposed: None
  Motion carried.

- **A motion was made to hire Mandy Wise for the Police Secretary position with a start date of October 26, 2026.**
  Motion: Jeff Bowser Second: Eric Hoffman Opposed: None
  Motion carried.

- **A motion was made to have a Fall Clean up week with the date to be determined, a dumpster will be at the Borough building for residents to drop off items to dispose of.**
  Motion: Eric Hoffman Second: Jeff Bowser Opposed: None
  Motion carried.

- **A motion was made to donate $500.00 to the Fire Prevention Committee.**
  Motion: Eric Hoffman Second: Wilbur Stitt Opposed: None
  Motion carried.

- **A motion was made to pursue a street study on Water Street in hopes of placing a stop sign at Water and Vine Street.**
  Motion: Eric Hoffman Second: Wilbur Stitt Opposed: Wilbur Stitt and Les Ruffaner - Abstained from vote: Jeff Bowser – Mayor Essenwein In Favor of the motion to break the tie.
  Motion carried.

- **A motion was made to accept the bid from Living in Comfort for 2 replacement air conditioner units for the Kittanning Public Library.**
  Motion: Eric Hoffman Second: Les Ruffaner Opposed: None
  Motion carried.

A motion was made by Eric Hoffman and seconded by Wilbur Stitt to adjourn the meeting at 7:54 p.m.

Betsy Hooks – Kittanning Borough Administrator, Secretary, and Treasurer