KITTANNING BOROUGH
ARMSTRONG COUNTY, PENNSYLVANIA
ORDINANCE NO: 2026 - ____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE BOROUGH OF KITTANNING TO ESTABLISH FORMAL PROCEDURES, REQUIREMENTS, AND RESTRICTIONS FOR PUBLIC COMMENT AND AGENDA PARTICIPATION AT BOROUGH COUNCIL MEETINGS.

WHEREAS, the Borough desires to improve the efficiency of Council meetings as well as better address the concerns of citizens; and,

WHEREAS, the Borough, from time to time, finds it necessary to amend its Ordinances to achieve the aforesaid goals and objectives; and,

WHEREAS, the Pennsylvania Sunshine Act (65 Pa. C.S. § 710.1) authorizes political subdivisions to adopt reasonable rules and regulations for the conduct of public meetings and public comment; and,

WHEREAS, the Borough desires to formally codify rules governing public comment and agenda participation.

NOW, THEREFORE, the Mayor and Council of the Borough of Kittanning do adopt this Ordinance as follows:

1. The Code of Ordinances of the Borough of Kittanning is hereby amended to establish the following regulations regarding Public Comment and Meeting Participation:

a. Individuals who wish to be added to the agenda to speak at a Council meeting ~~must~~ shall submit a written request to the Borough Secretary at least ~~forty-eight~~twenty-four (~~48~~24) hours prior to the scheduled start of the Council meeting. ~~Only~~ ~~i~~Individuals who have made a formal request to be added to the meeting agenda will be given priority ~~recognized~~ to speak at a Council meeting. The written request must include the following:

i. A short narrative description of the issue or topic;
ii. Specific locations pertinent to the issue;
iii. Relevant plans, site diagrams, or supporting documentation, if any;
iv. Proposed street closures or traffic modifications, if any;
v. Applicable dates and times;
vi. Anticipated or requested police involvement or public safety resources, if any; and
vii. Any other information that might be relevant or useful for the Council.

b. Statements by ~~recognized~~ registered speakers during public comment shall be limited to a maximum of ~~ten~~ five (~~10~~5) minutes per individual. Statements by unregistered speakers during public comment shall be limited to a maximum of three (3) minutes per individual. The total public comment period shall not exceed thirty (30) minutes. Notwithstanding, Council may, by majority vote, suspend the restrictions set forth in this subsection (b).

2. **All lettering and numbering changes as a result of the above amendments shall be amended as necessary in the Ordinances and Code of Kittanning Borough.**

3. **Separability Clause:** If any section, paragraph, clause, phrase or provision of this ordinance shall be ruled invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of this ordinance as a whole or any part thereof other than the part so judged to be invalid or unconstitutional. Therefore, the provisions of this ordinance are declared to be separable.

4. **Affirmation/Repeal of Present Ordinance:** All sections of the Borough Code are affirmed insofar as they are consistent with the above amendments and are repealed insofar as they are inconsistent or contradict the above amendments.

5. **Effective Date:** This Ordinance shall become effective immediately after its passage at a duly authorized meeting of the Borough Council.

IN WITNESS THEREOF, I affix my hand and attach the seal of Kittanning Borough, this _____ day of _____, 2026.

ATTEST:

_____

Borough Secretary

KITTANNING BOROUGH

By: _____
Council President

By: _____
Mayor